

**ADJUNCT UNIVERSITY SUPERVISORS  
DEPARTMENT OF COMMUNICATION DISORDERS  
GOVERNORS STATE UNIVERSITY**

**Credentials**

- ASHA certified
- 2+ years experience beyond CFY year.

**Role of the GSU University Supervisor**

During practicum, students will be directly supervised by the cooperating speech-language pathologist at the clinical site (the "site supervisor"). Students will also be assigned a "university supervisor." Your role as GSU university supervisor is to serve as liaison between the clinical site and the university.

**Practicum Visits**

Students enroll in three major practicums during their year in clinical practicum:

1. CDIS 8810 Practicum in Speech-Language Pathology: Special Populations
2. CDIS 8820 Practicum in Speech-Language Pathology: School Setting
3. CDIS 8830 Practicum in Speech-Language Pathology: Medical Setting

Once the student site is confirmed, each student is assigned a GSU supervisor. University supervisors are required to make at least two on-site observations during each of the three practicums in speech-language pathology (CDIS 8810, CDIS 8820, and CDIS 8830). The supervisors are asked to spend 15 contact hours supervising each student. The total time may be distributed between the on-site observations, telephone contact, e-mail correspondence, lesson plan review, or any other supervisory function which assists the student during their assignment.

**On-Site Visits**

**Adjuncts are asked to:**

- Phone the site supervisor during the first week of practicum. Provide the supervisor and student with contact information and set up the first observation.
- Confer with the site supervisor prior to observing the student to assess how he/she functions on a daily basis. Inquire about the goals that the supervisor would like the student to achieve by the end of the practicum.
- Obtain session goals prior to observing therapy.
- Observe several therapy sessions to obtain an accurate idea of the graduate student's clinical skills. Provide verbal and written feedback to the student at the

end of your visit. Make copies of your written information for the site supervisor and student. Arrange the next visit.

- Complete appropriate paperwork as needed.
- Oversee the development and execution of the student's single-subject practicum project. Each student is required to evaluate the effectiveness of treatment with one client during their year in practicum.

### **Single-Subject Study**

During one of the practicum experiences, students will complete a single-subject clinical study with a client or clients in their caseload. The purpose is for students to have the opportunity to participate in clinical research and to draw a very real connection between research and clinical practice.

To complete the study, students will prepare a proposal, collect data, present the project at a practicum seminar, and prepare a written report of the project for faculty review. More detailed information about the practicum project sequence, guidelines for single-subject experimental designs, and the project proposal and final report are available in the Department of Communication Disorders (CDIS) Graduate Handbook and Practicum Manual, which can be accessed on the CDIS website.

### **Grading**

The GSU university supervisor will determine the student's grade in collaboration with the site supervisor based upon reports of daily performance from the site supervisor, direct observations at the site, collaboration during the grading of the midterm and final evaluations and student interactions. The GSU Supervisor is responsible for submitting the student's grade online.

Please note, you will not be able to submit grades for your practicum students until the tutorial (FERPA and STUDENT RECORDS) has been completed and your GSU e-mail account has been activated. The Department of Human Resources will contact you once your contract is submitted. You will be provided tutorials to complete in order to access your GSU account. You are encouraged to complete this on-line tutorial as soon as possible upon employment. Please be sure to contact Human Resources if you have any questions: 708-534-4100.

Grades are due one week following the end date of each semester by 5:00 PM. Grades must be submitted on-line. Please access the academic calendar link:

[http://www.govst.edu/Admissions/Registration\\_and\\_Enrollment/Academic\\_Calendar/](http://www.govst.edu/Admissions/Registration_and_Enrollment/Academic_Calendar/)